



City of Anadarko Code of Ordinances – Section 7-3 Cemetery

Fall of 2017

**As Adopted by the Cemetery Board and Approved
by the City Council of Anadarko, OK**

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Chapter 3. Municipal Cemetery

Section 7-3-1. Control and Supervision.

- A. City Council: The municipal cemetery shall be under the control and supervision of the city council.
- B. Cemetery Board: Control and supervision of the municipal cemetery shall be coordinated with the activities and responsibilities of the city cemetery board.

Section 7-3-2. Cemetery Board.

See section 2-2A-6 of this code.

Section 7-3-3. Rules and Regulations Permits.

- A. Hours: Hours of admission to the cemetery shall be from seven thirty o'clock (7:30) A.M. until dusk. The cemetery will be closed at all other hours.
- B. Memory Lane Cemetery: The Anadarko Memory Lane Cemetery is maintained for the purpose of interment of persons without discrimination:
- C. Courtesy Required Of City Employees: Uniform courtesy to all is required of all employees.
- D. Permit Regulations: Permit regulations shall be as follows:
 - 1. No grave shall be opened until the necessary permit has been issued by the city clerk.
 - 2. All openings of graves, except for disinterment's, must be done by the employees of the city.
 - 3. A schedule of grave service charges will be furnished upon an application at the office of the city clerk and are to be paid in advance of permit approval.
 - 4. All permits must be in the office of the sexton by Friday at five o'clock (5:00) P.M. for a Monday funeral.
- E. Compliance With Rules And Regulations; Deed Of Lots: In the deed of all lots there shall be a clause, "Subject to the rules and regulations of the Anadarko Cemetery as adopted by the board and approved by the city council of the city of Anadarko, Oklahoma".
- F. Time Allowed For Digging Graves: Orders for digging graves shall be given sufficiently early to allow at least eight (8) working hours for the work, from eight o'clock (8:00) A.M. to five o'clock (5:00) P.M.
- G. Number Of Bodies Interred In One Grave: Interment of two (2) bodies in one grave shall be limited to parent and infant child, or two (2) infants. No

interment of any body other than that of a human being will be permitted.

H. Dedication Of Certain Lots:

War Veterans: The S1/2 of block 34 and the N1/2 of block 37 are hereby dedicated and set aside for war veterans, and the sexton must receive a written order from the commander of the local American Legion Post or VFW for interment.

- I. Time Of Making Interments: All interments must be made between eight o'clock (8:00) A.M. and eight o'clock (8:00) P.M., except in cases of emergency under a certificate issued by the city or county health physician. No interment shall be conducted or made in said cemetery on any Sabbath Day, unless interment be ordered as an emergency by the city or county health physician.
- J. Societies Or Lodges: Societies or lodges owning lots must have a written order for interment, signed by the president or secretary of their order.
- K. Multiple Owners Of Lot: When there are two (2) or more persons interested as owners of a lot, no dividing lines within the same will be recognized by the board, all owners having equal rights of interment.
- L. Disinterments; Permit And Fee:
 - 1. No disinterment will be allowed without permission from the board and a permit from the city clerk, paid in advance, with said permit fee being in the amount of two hundred fifty dollars (\$250.00).
 - 2. All costs and expenses of moving the monument, the grave contents and the reinterment shall be borne by the owner of the lot or the person requesting the disinterment. The city shall not perform any of the work required for moving the monument, the disinterment, moving the grave contents, or opening and closing the grave from which the disinterment is being made. The disinterment procedure shall be subject to supervision of a licensed funeral director and the cemetery sexton or other designated employee of the city, and in accordance with the laws of the state of Oklahoma.
 - 3. If the grave contents shall be reinterred in the Anadarko Municipal Cemetery, the normal fee for opening the new grave shall be paid to the city clerk, which shall be in addition to the disinterment fee. The city shall be responsible for only opening the new gravesite.
 - 4. Any person requesting disinterment shall be responsible for all damages caused to adjoining gravesites or lots.
- M. Dividing Lots Into Parcels: No lot shall be divided into parcels except as shown by the plot of the cemetery on file in the county recorder's office.

N. Recognition Of Heirs: When a lot owner dies intestate, or without a will, the heirs are recognized according to the laws of the state of Oklahoma.

O. Fence Enclosures Prohibited: No plot or lot shall be enclosed by a fence of any kind.

P. Planting Trees Or Shrubs: No lot owner shall have the right to plant trees or shrubs or remove the same without the consent of the cemetery board. Trees are to be trimmed only by the sexton and his staff.

Q. Removal Of Funeral Designs, Floral Pieces: Funeral designs and floral pieces will be removed from graves when they become wilted or unsightly. Persons desiring to retain any funeral design or floral piece must remove the same within one week after placing. In no case will employees attempt to locate designs or floral pieces after their removal from a lot, and the board will not be responsible for anything of this nature.

R. For Sale Signs Prohibited: No signs indicating that a lot or vault is for sale or signs, cards or advertisements of any person or persons will be permitted.

S. Objectionable Structures Or Objects: The board has the right to forbid the placing of any objectionable structure or object.

T. Flowers, Plants And Monuments:

1. All persons are prohibited from pulling flowers or breaking any tree, plant, shrub or in any manner defacing any monument, building or other structure within or belonging to the cemetery.

2. No owner or agent of any lot or plot shall plant or maintain flowers, shrubs, border plants, trees, monuments or corner markers that shall overhang or encroach upon walks, parkways, driveways, private burial graves, lots or plots.

3. When such flowers, shrubs, border plants, trees, monuments or corner markings overhang or encroach upon any walk, parkway, driveway, private burial grave, lot or plot, the board shall request the owner or agent of the objectionable article to remove the same.

4. If the owner or agent cannot be found when notified by letter at their last known address, the board shall, by a majority vote, cause the objectionable article to be removed. This rule shall apply equally to the present owners or agents of lots or plots, as well as to future purchasers of same.

U. Rules Governing Individual Use Of And Care Of Cemetery:

1. Plot owners may choose to maintain plots at their own expense. They must be marked with the green flags provided by the cemetery staff and placed at the four (4) corners of the plot

they wish to maintain. Maintaining the plot does not prohibit the cemetery staff from spraying every plot for stickers.

2. Cemetery staff reserves the right to weed eat and spray around headstones unless notified by the owner they wish to maintain their own plot.

3. Cemetery may be used for walking by community residents provided however that respect and dignity is maintained. All people using the cemetery for walking must park their vehicles near the office so as not to block the roads for cemetery traffic.

4. Watering will be allowed during the operating hours of the cemetery and should not exceed more than two (2) hours. Cemetery staff will turn off all water at the end of the operational hours of the cemetery. The city reserves the right to revoke the right to water based on abuse of the rules.

5. No structures of any kind shall be built or placed in the cemetery without the express approval of the cemetery board. All concrete borders must be built to city code. The city nor the staff of the cemetery shall be responsible for damage to any structure that does not meet city code or have approval.

6. All reports of damage to headstones shall be reported in writing to the superintendent of the cemetery no later than the next business day after discovering the damage.

7. The following items or actions are prohibited in the cemetery: bicycles, skateboards, skates, alcohol or drugs of any kind, pets unless on a leash, overnight watering, planting of plants or trees without permission, unsupervised children, placement of benches or other objects that obstruct mowing and parking in undesignated areas.

Section 7-3-4. Rates and Prices of Grave Spaces or Openings.

A. Rates Established: The rates and prices for the sale of grave spaces and for opening graves shall be as follows:

1. Prices of grave spaces:

1 grave space: \$250.00
Nonresident price: \$500.00

2 grave spaces: \$500.00
3 Nonresident price: \$1,000.00

4 grave spaces: \$1,000.00
Nonresident price: \$2,000.00

8 grave spaces: \$2,000.00
Nonresident price: \$4,000.00

2. Prices of grave openings:

Adult grave	\$250.00
Infant grave	\$150.00
Disinter body	\$250.00
Cremation	\$150.00

- B. Number Of Spaces: The required minimum shall be two (2) spaces or any even number thereafter with a maximum of eight (8) with an option to purchase a single space, at two hundred fifty dollars (\$250.00) per space. Blocks for single graves may be designated by the sexton.
- C. Approval For Purchase Of Additional Spaces: The purchase of additional spaces above eight (8) must be approved by the cemetery board.
- D. Grave Opening Cost, Weekends And Holidays: The cost of opening a grave on weekends or city holidays will be three hundred fifty dollars (\$350.00).

Section 7-3-5. Monuments and Markers.

- A. Permit Required: A permit must be obtained from the city and given to the sexton of the cemetery before starting construction of foundations, monuments, grave markers or curbs.
- B. Construction Of Curbs: All curbs must be of reinforced concrete no less than six inches (6") thick, level with the ground and poured in forms six inches (6") deep so a mechanical edger may be operated.
- C. Construction Of Markers; Materials: All memorials or grave markers must be of either granite, marble or standard bronze.
- D. Concrete Vaults Above Ground: No concrete mausoleums or grave vaults above the surface of the ground will be permitted.
- E. Permission Required For Vaults And Mausoleums: Vaults or mausoleums will be permitted, when the design and construction has been approved, on certain lots designated by the cemetery board.
- F. Regulations For Vaults Above Ground: Vaults built partially or entirely above the ground shall be regulated as follows:
1. They must be built of either granite or unpolished marble.
 2. They must, in all cases, be furnished with catacombs, where interments may be separately made and hermetically sealed at the time of depositing a body.
 3. Walls of vaults erected above ground must be at least sixteen inches (16") in thickness.
 4. Any lot owner desiring to erect a mausoleum or vault shall submit to the cemetery board a statement in writing giving the lot number and section where the structure is to be placed, and detailed plans and specifications as to the materials and construction. No work shall be done until approved by the board.

5. The erection of mausoleums and vaults will not be permitted during the months of December, January or February.

- G. Size Of Lots: No vault or mausoleum shall be built on lots having less than four hundred (400) square feet in area.
- H. Rules Governing Monument Work: Rules governing monument work on file at the city clerk's office should be carefully referred to by lot owners before closing the purchase for monuments.
- I. Concrete Piling Required: A slab top or prefab slab six inches (6") larger, all the way around, with elevation at the ground level, thus allowing a wheel mower to ride the area and permitting the cutting of grass by such mower. The slab or prefab shall be six inches (6") thick and six inches (6") larger than the marker, on all sides.
- J. Base Of Monument: The use of all soft stone for the base of monuments is prohibited.
- K. Parallel To Walk Or Drive: All monuments erected must line up with, or be parallel to, the walk or drive upon which the lot fronts.
- L. Receptacles For Flowers: Receptacles for flowers must be sunk below the surface of the ground, of such character as not to interfere with the mower, and not appear unsightly when not filled.
- M. Supervision Of Work; Compliance With Rules: All work of this kind must be done in the most substantial manner and under the rules and general supervision of the cemetery board. Anyone failing to comply with such rules and supervision will be excluded from within the grounds.
- N. Stonework: In the erection of stonework, no workman shall enter on any lot when the surface is in a soft condition due to rains, and before leaving the ground it must be cleaned up. Workmen engaged in the erection of stonework cannot attach ropes to monuments, trees or permanent structures without special permission of the cemetery board.
- O. Right To Make Exceptions To Rules: The cemetery board expressly reserves the right to make exceptions to these rules in favor of any construction work the cemetery board considers exceptionally artistic or of general benefit to the appearance of the cemetery.
- P. Location Of Curbs, Monuments: All curbs and monuments must be located inside the boundaries of the lot.

Section 7-3-6. Exchange of Cemetery Lots; Resale Prohibited.

- A. Lots Enumerated: Any person, persons or entity owning any of the following described cemetery lots situated within the municipal cemetery shall, upon application to the city clerk, be permitted to exchange any of the following described lots for other lots located within the cemetery:

Block 40, lots 1, 10, 11, 20, 21

Block 41, lots 1, 10, 11, 20, 21

Block 50, lots 1 through 25

Block 69, lots 4, 5, 6, 7, 14, 15, 16, 17, 24, 25

Block 70, lots 4, 5, 6, 7, 14, 15, 16, 17, 24, 25

Block 77, lots 4, 5, 6, 7, 14, 15, 16, 17, 24, 25

Block 78, lots 1 through 25

Block 84, lots 1 through 15

Block 85, lots 1 through 25

Block 86, lots 1, 2, 9, 10, 11, 12, 19, 20, 21, 22

Block 87, lots 1 through 15

Block 88, lots 5, 6, 15, 16, 25

Block 91, lots 4, 5, 6, 7, 14, 15, 16, 17, 24, 25

Block 92, lots 1 through 15

Block 93, lots 1, 2, 9, 10, 11, 12, 14, 20, 21, 22

Block 97, lots 1 through 25

Block 98, lots 1 through 25

Block 101, lots 1 through 25

Block 103, lots 1 through 25

Block 104, lots 1 through 25

- B. Exchange Without Charge; Resale Prohibited:
The exchange of lots shall be without charge or expense to the applicant requesting the exchange of lots. The owners of the lot being exchanged will surrender the deed or title of the lots to the city. The city will not resell the exchanged lots.

as not to block the roads for cemetery traffic.

8. Watering will be allowed during the operating hours of the cemetery and should not exceed more than two (2) hours. Cemetery staff will turn off all water at the end of the operational hours of the cemetery. The city reserves the right to revoke the right to water based on abuse of the rules.
9. No structures of any kind shall be built or placed in the cemetery without the express approval of the cemetery board. All concrete borders must be built to city code. The city nor the staff of the cemetery shall be responsible for damage to any structure that does not meet city code or have approval.
10. All reports of damage to headstones shall be reported in writing to the superintendent of the cemetery no later than the next business day after discovering the damage.
11. The following items or actions are prohibited in the cemetery: bicycles, skateboards, skates, alcohol or drugs of any kind, pets unless on a leash, overnight watering, planting of plants or trees without permission, unsupervised children, placement of benches or other objects that obstruct mowing and parking in undesignated areas.

